

**TOWN OF SENECA  
HIGHWAY DEPARTMENT  
JUNE 2024 MONTHLY REPORT**

Town of Seneca Highway Department report from May 21, 2024 to June 13, 2024.

- Finished the first round of roadside mowing and are more than halfway on the second round.
- Received the new 2024 Chevrolet pickup from Maguire Motors that was purchased under the New York State OGS, Vehicle Market Place contract.
- Installed the speed bumps back on Buffalo Street for the Summer.
- Submitted the 1<sup>st</sup> round of Chips funding to the NYSDOT for re-imbusement.
- Completed monthly preventative maintenance on all trucks and made repairs as needed.
- Purchased screened topsoil from Spallina Materials under the Ontario County Contract to topsoil and seed properties where we had taken down trees and ground the stumps.
- I attended the Highway School held at Ithaca College on June 3<sup>rd</sup> thru the 5<sup>th</sup>.
- Completed and turned in the salt bill for both Marcus Whitman and Boces schools.
- Replaced a 5' diameter driveway culvert pipe on Rilands Road that was purchased by property owner.
- Cleaned catch basins on Jacob Street
- Cleaned hiking trails in the park.
- Took scrap steel to B&B Recycling.
- Removed 2 Large trees that were uprooted and overhanging the hiking trails out back.
- Removed brush and some trees on the west side of Kidder Road so that we could clean the ditch.

Jim

**TOWN OF SENECA  
WATER DEPARTMENT  
JUNE 2024 MONTHLY REPORT**

Town of Seneca Water District report from May 22nd, 2024, to June 18th, 2024

- State Report for April has been completed and turned into the Health Department.
- Monthly samples taken and passed.
- Dig safe tickets as requested.
- Mowed and weed whacked where needed.
- Flushed dead end hydrants.
- Turned water off and back on Orleans Rd. to fix angle meter valve.
- Fixed valve and replaced altitude valve up at Castle Tank.
- Our new summer help started 5/28/2024 Connor Gorton.
- Rebuilt Valve at Sutton Rd. Pit.
- Fixed Broken Hydrant on the Corner of Wilson Rd and Austin Rd.
- Rebuilt Valve at the County Rd. 4 Pit.
- Installed three new meters on Route 14A.
- Installed new meter on Flint Rd.
- Installed two new meters on Gorham Rd.
- Installed new grill at Pavilion. Getting new grills made for future uses.
- Installed new grill at Castle Park.
- Fixed Curb box and Rod at Transfer Station.
- Helped highway GPS Kidder Rd pipe project.
- Talked with contractors for the Seedway project
- Fixed Curb box top at a house on Route 245.
- Talked with homeowner on 5&20 about hooking up to the sewer.
- Still receiving Lead and Copper verifications
- Had Tank Inspection with Hunt, MRB, and Pre-Load for the new Olsen Tank.
- Installed new meter and meter pit at 3671 County Rd 5 Transfer Station.
- Installed new Curb box and Rod for Cornell on Gates Rd.
- Fixed drain tiles on Vogt Rd. from the two water breaks.
- Started reading water meters.

## WATER PROJECT UPDATES

- **Kashong Switch Hot Box**

- Ontario Water Tap is putting the rest of the Hot Box together. Started putting everything together but had some issues with some of the fittings. Should be back this week once they get the right parts to hook everything up.

- **Olsen Tank Site**

- The new Olsen Tank has been painted a nice Navajo color.
- We had the tank inspection last week. Everything went well. There are just a couple of things Pre-Load needs to finish up inside the tank.
- Jeff Decker is still installing the pipe to the tank. Should be done this week installing to the new tank.
- Once the lines are finished being installed then they need to be pressure tested and chlorinated before water can start filling the tank.
- The tank needs to be filled with water and tested to make sure there are no leaks.
- I told Pre-Load and Decker that the Tank and Hot Box will be up and online the week of July 8<sup>th</sup>. They both agreed that it will be done.

- **Kashong Switch Pumphouse**

- Talked with MRB and Hunt to see where we are with the plans for the Pumphouse. We are just waiting to hear back from the health department. Once we hear back from them then we can put the pumphouse out to bid.

**Randy**

**TOWN OF SENECA  
LANDFILL STATUS REPORT**

June 18, 2024

**Gas Infrastructure**

Gas field maintenance is ongoing with plans for this years upgrades being finalized/scheduled

**Stormwater**

All stormwater controls are functioning as designed. Sediment removal from some of the stormwater catch basins has started.

**Operations**

Springtime seeding and grading is continuing. Daily operations are going well with no issues currently. Construction: Bedrock excavation for the new cell will complete today. berm construction is approximately 40 percent complete.

**Regulatory**

Activities and events at the landfill (tours, collection events, etc.)

***Town of Seneca Zoning Office***

3675 Flint Rd  
Stanley, NY 14561

June 17, 2024

To: Town Board Members

From: Jerry Hoover

Re: Monthly report

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Enclosed is my monthly report for your review.

Included for your review are the following:

- Highlights of activities for the month.
- Overview of collected fees for the month (payment detail report).
- Copy of the monthly permits issued report.
- Various attachments

Respectfully submitted,



Jerry Hoover

### ***Highlights of monthly activities – Zoning Office:***

As noted in past reports I am working on about 10 properties with violations. Violations range from high grass, to unlicensed vehicles, to junk stored. I have heard from most property owners, who are cooperating at this point.

You have in front of you tonight the local law for part 1203 of the uniform code. As discussed in last month's report this is simply updating the language in our existing law to reflect changes in the state building code. This is an administrative action and will not require SEQRA review.

You also have in front of you tonight the most recent updates for short term rentals. Drew met with Larry Townley and some changes are being recommended. Once the board determines which items will be included, we will update the draft and prepare it for public hearing.

There are two major developments proposed for the town that we will begin processing soon.

The first is a manure to gas digester planned for a 10acre parcel at 5&20 and Seneca Castle Road, the former Christmas tree property. This would take liquid manure from several local farms, digest it to remove the methane gas, return much more odorless liquid manure to the farms and clean the methane to inject into NYSEG's natural gas line. I anticipate having an initial site plan submitted before the end of this month. They applicants will need height and area variances in order to proceed.

The second is a proposed new bean and corn processing and storage facility for Seedway. This facility will include their offices and R&D labs. They are proposing to place the facility on their land on Wilson Road. This would fully replace the existing facility in the hamlet of Hall. The proposal is for a building that is approximately 125,000sqft.

The digester project will be submitting applications to my office this month. The Seedway facility will be a month or two until submittal.

The Hall, Stanley, Gorham Ambulance company has closed on their property and received approval for the garage addition and parking lot. I expect construction to begin this month for that.

**Assessor's Report**  
**June 18, 2024**

Grievance Day 2024 has been completed. Uneventful, we had one appointment. Hobart's Gates Road Solar filed again this year.

Final Roll will be filed July 1<sup>st</sup> and those who went to Grievance Day have 30 days after the filing of the final roll to file a small claims action or a certiorari. They must notify our office along with the county. The solar will again most likely file a certiorari.

We have received notification that our Final Equalization rate is 85%. (See Attached)

We will look to do a townwide reevaluation for 2025 and I will update our state plan to be annual again with the hopes that we will only need to adjust areas that need it each year to maintain an equalization rate of 100%. (Assessed Values = Market Values)

Currently Ontario County Real Estate Market continues to be steady, and we are all finding properties are still selling higher than assessments. Inventory remains low, demand is still high. This seemingly is affecting all within the county.

We did a revaluation in 2022 getting 100% and dropped to 93% in 2023 and now 85% in 2024. Revaluations are a lot of work so will again have to see what the market does and what is best for the town. Some discussion amongst my colleagues in these trying times as it seems to be impossible to keep up with the high sales prices: Is it prudent to wait till the market evens out, maybe even comes down?

Let me know if you have any questions.  
Shana Jo

Municipal Code	Municipal Name	(A) 2023 State Equalization Rate	(B) 2024 State Equalization Rate and Status	(C) Percentage Change in Estimate of Full Value
320200	City of Canandaigua	88.00	No Rate Yet	
320500	City of Geneva	78.00	No Rate Yet	
322000	Town of Bristol	100.00	93.00 Final	7.53%
322200	Town of Canadice	100.00	93.00 Final	7.53%
322400	Town of Canandaigua	100.00	No Rate Yet	
322600	Town of East Bloomfield	84.00	No Rate Yet	
322800	Town of Farmington	100.00	No Rate Yet	
323000	Town of Geneva	100.00	No Rate Yet	
323200	Town of Gorham	100.00	No Rate Yet	
323400	Town of Hopewell	82.00	No Rate Yet	
323600	Town of Manchester	85.00	No Rate Yet	
323800	Town of Naples	92.00	No Rate Yet	
324000	Town of Phelps	82.00	78.00 Final	5.13%
324200	Town of Richmond	89.00	80.00 Final	11.25%
324400	Town of Seneca	93.00	85.00 Final	9.41%
324600	Town of South Bristol	85.00	80.00 Final	6.25%
324800	Town of Victor	79.00	68.00 Final	16.18%
325000	Town of West Bloomfield	90.00	81.00 Final	11.11%

Column C is the percentage change in the estimate of full value between the 2023 State equalization rate and the 2024 State equalization rate due to the change in full value standard.

This percentage change is important because county and school taxes are apportioned according to a municipality's share of the full value of the county or the school. A municipality will be apportioned a larger share of the tax levy if its full value increases by a larger percentage than others, or if its full value decreases less than the decrease for other municipalities in the county or school.

The information shown in columns B and C is subject to change as other rates are established in the county. You will be sent a complete report when we have established 2024 State equalization rates for all municipalities in your county.



# Town Clerk's Report

June 2024

→ In the month of May, the office processed the following:

New Dog Licenses	5
Dog License Renewals	20
Dogs with changed status	1
Marriage Licenses	0
DEC Licenses- Gross	125.00
DEC Lic. Commission to the Town	6.90
Certified Copies	9
Other	0
Unique Website Visitors- ONE TIME	877 (-15%)
Website Views- TOTAL VIEWS	1,973 (-13%)

- Sent out Dog License renewals and delinquents as needed.
- Designed and sent out a notification for the Annual Water Quality Report
  - I usually mail with Canandaigua Quick Print which includes the full report and a cover sheet (4 sheets total) sent to roughly 1,000 addresses. I usually get them a list of addresses and they print and mail them for us.
  - This year, we decided to do a "post card notification". I uploaded the report to the website and mailed out a postcard letting people know that it was on the website, available to view at the town hall, or could be emailed to anyone upon request. We have had 1 request to get a hard copy so far.
  - Last year we spent over \$1,500.00 to do the full report in the mail. This year the rough total spent was \$780.00 + a small amount of time spent.
- Started working on a master spreadsheet of addresses & phone numbers for residents and landowners.
  - We used to update the transfer station list. I got behind on entering the information and started receiving the sheets in large piles once in a while. My hope is to just search for and update each line item instead of having to type all of the information every single year.
  - I exported a master list from the water system and plan to keep that updated with a combination of transfer station sheets, phone requests, sales, and our email/text list.
- Started scanning in Board Folders from last year.

Respectfully,  
Haley S. Eagley

# Town of Seneca - Historian's Report

June 18, 2024

Councilman Jim Malyj & I had the honor of being invited to the 100<sup>th</sup> Birthday Celebration for Nancy Gates-Grammer on June 15<sup>th</sup>.

Nancy lived most of her life on the Gates Farm on the corner of Gates Road and County Road 4. After her son Adrian passed in 2022, she moved near Rochester to live nearby her other son.

She had many accomplishments including being a pilot and a violinist. She also continues to mow lawn where she lives!



If you have any questions, please let me know.

May Hours:              Volunteer hours were:      John 0  
   Lisa 9 ¾

My hours were:      19

**Kathy Mastellar**  
**Town Historian**

## **Stanley Hall Gorham Ambulance June 2024**

- Construction on the new building is set to start this week.
- The Board is working on a sign and flagpole. -
- I will be talking with Jim Lawson this week about the process to get some Ambulance Station signs on both sides of the building.
- We are in the process of obtaining the furniture we still need for the house.
- We are planning a ribbon cutting/push-in ceremony when we do move into our new space.
- The Memorial Day parade in Middlesex went well.
- The senior escort is this Friday, June 21. Reminder it will be later in the evening, and the route is posted on our Facebook page.
- Hall Yard Sale Days is July 20th, we will be hosting our annual yard sale fundraiser at 4890 State Route 14A.

Respectfully Submitted,  
Amanda Gibeau  
Director of Operations  
Stanley Hall Gorham Ambulance